

**Local Government Pension Scheme  
Death Grant – Expression of Wish**

**Form - LGPS-DGI** - before completing this form, please read the guidance notes on page 3.

**What is this form for?**

This form enables a member of the Local Government Pension Scheme to nominate a beneficiary or beneficiaries for any death grant payable in the event of their death. You can also make nominations online via ‘My Pension’ – our member self-service website - <https://mypension.eastsussex.gov.uk/>.

<b>Personal details – information required</b>	<b>Enter details here</b>
Full name	
National Insurance number	
Address (including postcode)	
Email address	

<b>First nominated beneficiary – information required</b>	<b>Enter details here</b>
Full name	
Relationship	
Address (including postcode)	
Date of birth	
% Proportion of benefits*	

<b>Second nominated beneficiary – information required</b>	<b>Enter details here</b>
Full name	
Relationship	
Address (including postcode)	
Date of birth	
% Proportion of benefits*	

Third nominated beneficiary – information required	Enter details here
Full name	
Relationship	
Address (including postcode)	
Date of birth	
% Proportion of benefits*	

Fourth nominated beneficiary – information required	Enter details here
Full name	
Relationship	
Address (including postcode)	
Date of birth	
% Proportion of benefits*	

**\* The total of the proportion of benefits must equal 100%.**

Should you wish to nominate additional beneficiaries, please provide full details on a separate sheet.

### Declaration

I wish the Council, in the exercise of its discretion in the payment of lump sum death benefits, to consider paying any lump sum death grant due under the Pension Scheme Regulations to the above-named beneficiaries.

I understand that:

This notice may be cancelled or varied in writing at any time (see notes).

The administrators are not bound by the notice and may disregard it in certain circumstances (see notes).

Date	
Signature of scheme member	

Please return the completed form to:  
Pension Services, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7  
IUE

## Guidance notes

### In what circumstances will a death grant be paid?

The Local Government Pension Scheme provides for the payment of a lump sum death grant in the case of a member who dies:

- In service (from 1 April 2008 three times actual pensionable pay).
- After leaving, where benefits have not been transferred to another scheme (normally equivalent to 5 times annual pension).
- Whilst receiving payment of pension benefits (but only in limited circumstances).

### How many beneficiaries can I nominate?

You may nominate one or more beneficiaries. If you decide to nominate more than one beneficiary, you must clearly state the proportion of the death grant which is to be paid to each beneficiary. You should make sure that the total of the proportions equals 100%.

### Who may I nominate as a beneficiary?

You may nominate any person, whether or not they are related to you or are financially dependent on you. You may also nominate an unincorporated or incorporated body, a charity, a club or a society.

### Can I nominate a beneficiary under 18 years of age?

If any of the beneficiaries you nominate are under 18, you should indicate what you wish to be done with the money prior to the child reaching age 18, preferably by nominating someone to open a trustee account on behalf of the child.

### Can I revise my nominations?

You may revise your nomination at any time by completing another nomination form. You can get extra forms from the pension scheme administrators, ESCC, or download forms from [www.eastsussexpensionfund.org](http://www.eastsussexpensionfund.org).

### Is the Council bound by my nominations?

In the event of a death grant becoming payable, the Council will normally distribute the money in accordance with your wishes. However, the Council is not legally bound to pay the lump sum to a nominated beneficiary and will take account of your circumstances at the time; for instance, your family circumstances may have changed since the date of your nomination. It is important, therefore, that you keep your nomination up to date.

Please note that the Council is unable to offer legal advice. You are advised to consult a solicitor if you need legal advice in connection with your death grant nomination.

### Further information

Should you require further pension information, please refer to the [employee's guide](#). Alternatively, you may contact the pension scheme at:

Write: Pensions, East F, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE  
Call: Pensions helpline: 0300 100 1022  
Email: [pensions@eastsussex.gov.uk](mailto:pensions@eastsussex.gov.uk)